





APPLICATION FOR CATHEDRAL SQUARE HOUSING

Please return this completed application to:

Cathedral Square Corporation 412 Farrell Street, Suite 100 So. Burlington, VT 05403

Toll-free: 833-863-2224 Fax: 802-863-6661 TTY/TTD: 1-800-253-0191

Tel: 802-863-2224

...OR you may complete the application online at: www.cathedralsquare.org

Instructions: Please select the properties for which you are applying, then complete the Common Application for Rental Housing in Vermont that follows. Please read this application carefully. Incomplete or unsigned applications will be returned.

ALL APPLICANTS MUST MEET ALL ADMISSIONS CRITERIA FOR THE APARTMENT THEY ARE CHOOSING.

Apartment Types	•	: Income limits sometimes apply. Section 8 vouchers accepted.				
	Tax-Credit Apartments:	Income limits apply but caps are higher than those for subsidized homes. Rents are below market rate. Section 8 vouchers accepted.				
	Subsidized Apartments:	Income limits apply. Rent is 30% of household income.				

Name of Residence	Choose Apt. Type	Notes
		BURLINGTON
Cathedral Square Assisted Living	☐ Market Rate☐ Subsidized	Service-enriched housing with 24-hour personal care, nursing oversight, medication management, meals and housekeeping. Must be 62 or older or disabled. Medicaid accepted.
Cathedral Square Senior Living	☐ Tax Credit☐ Subsidized	Must be 62 or older or disabled for a subsidized apartment. Must be 55 or older or disabled for a tax-credit apartment.
Heineberg Senior Housing	☐ Market Rate☐ Tax Credit	Must be 55 or older.
Juniper House	☐ Market Rate☐ Tax Credit☐ Subsidized*	Must be 55 or older. *Must also apply to Burlington Housing Authority for a subsidized apartment.

McAuley Square	☐ Market Rate☐ Tax Credit☐ Subsidized*	Must be 55 or older. *Must also apply to Burlington Housing Authority for a subsidized apartment.
Monroe Place	☐ Subsidized	Service-enriched housing with preference given to individuals participating in Howard Center programs.
Ruggles House	☐ Market Rate☐ Tax Credit☐ Subsidized*	Service-enriched housing with meals and housekeeping. Must be 55 or older. *Must also apply to Burlington Housing Authority for a subsidized apartment.
Thayer House	☐ Market Rate☐ Tax Credit☐ Subsidized*	Must be 55 or older for a market-rate or tax-credit apartment. Must be 62 or older for a subsidized apartment.* *Must also apply to VT State Housing Authority for a subsidized apartment.
Thayer House II	☐ Market Rate☐ Tax Credit☐ Subsidized	Must be 55 or older for a market-rate or tax-credit apartment. Must be 62 or older for a subsidized apartment.
		COLCHESTER
Holy Cross	☐ Market Rate☐ Tax Credit	Must be 55 or older.
	E S S E X	& ESSEX JUNCTION
Town Meadow	☐ Tax Credit☐ Subsidized	Must be 55 or older for a tax-credit apartment. Must be 62 or older for a subsidized apartment.
Whitcomb Terrace	☐ Market Rate☐ Tax Credit☐ Subsidized*	Barrier-free housing for all ages. * Must also apply to VT State Housing Authority for a subsidized apartment.
Whitcomb Woods	☐ Subsidized	Must be 62 or older or disabled.
		G R A N D I S L E
Bayview Crossing	☐ Market Rate☐ Tax Credit☐ Subsidized	Must be 55 or older for a market-rate or tax-credit apartment. Must be 62 or older, or 55 to 61 and disabled, for a subsidized apartment.
		H I N E S B U R G
Kelley's Field		
	☐ Subsidized	Must be 62 or older or disabled.
Kelley's Field II	☐ Subsidized ☐ Market Rate ☐ Tax Credit ☐ Subsidized	
	☐ Market Rate ☐ Tax Credit	Must be 62 or older or disabled.
	☐ Market Rate ☐ Tax Credit	Must be 62 or older or disabled. Must be 55 or older or disabled. J E R I C H O Must be 62 or older or disabled.
Kelley's Field II	☐ Market Rate ☐ Tax Credit ☐ Subsidized	Must be 62 or older or disabled. Must be 55 or older or disabled. J E R I C H O
Kelley's Field II	☐ Market Rate ☐ Tax Credit ☐ Subsidized	Must be 62 or older or disabled. Must be 55 or older or disabled. J E R I C H O Must be 62 or older or disabled.

RICHMOND			
Richmond Terrace	☐ Subsidized	Must be 62 or older or disabled.	
	s o u	TH BURLING TON	
Allard Square	☐ Market Rate☐ Tax Credit☐ Subsidized☐	Must be 55 or older. *Must also apply to Burlington Housing Authority for a subsidized apartment.	
Grand Way Commons	☐ Tax Credit☐ Subsidized	Must be 55 or older for a tax-credit apartments. Must be 62 or older for a subsidized apartment.	
South Burlington Community Housing	☐ Market Rate☐ Subsidized	Service-enriched housing with 24-hour, personal-care assistance provided by UVM Health Network Home Health & Hospice. Must need four hours of personal care per day and be under age 62. A I N T A L B A N S	
Four Winds	☐ Subsidized	Must be 62 or older or disabled.	
Reid Commons	☐ Tax Credit☐ Subsidized	Must be 55 or older.	
		SHELBURNE	
Wright House	☐ Subsidized	Must be 62 or older or disabled.	
Memory Care at Allen Brook	☐ Subsidized	W I L I S T O N Assisted living specializing in memory care with 24-hour personal care, nursing oversight, medication management, meals and housekeeping. Must be 62 or older or disabled. Medicaid accepted.	
Whitney Hill Homestead	☐ Market Rate ☐ Tax Credit ☐ Subsidized*	Must be 55 or older. Must be 62 or older for a subsidized apartment.* *Must also apply to VT State Housing Authority for a subsidized apartment	

Please note: All Cathedral Square properties are smoke-free.

Pets are allowed; some restrictions apply. Please ask to see our pet policy.

Section 8 vouchers are accepted at all locations that are not already subsidized.

Cathedral Square is a nonprofit organization and an equal-opportunity employer and housing provider. We have provided affordable, service-enriched housing to older adults and people with diverse needs since 1977.

Our organization and our communities are welcoming and inclusive, embracing and supporting diversity in all its forms.

PLEASE CONTACT US AT 802-863-2224 OR EMAIL info@cathedralsquare.org IF YOU NEED THIS APPLICATION IN ANOTHER LANGUAGE OR FORMAT.







Form **RENT**

State of Vermont's **Housing Community**

Common Rental Application for Housing in Vermont

FORM REVISED

SEPTEMBER 2021

Do you speak or read English?	П	Yes	П	No					
Do you speak of feat Eligisti:		163	Ц	INO					
Do you need an interpreter to complete the application	? □	Yes		No					
If you need language translation or an interprete	If you need language translation or an interpreter, notify the management company.								
INSTRUCTIONS (not for tenant-based vouchers	5)								
Please type or print in ink the information requestions read through this application carefully. It applications will be returned. Use additional sh Please return completed application to:	ncomple	te or u	nsign	ed	FOR OFFICE USE ONLY Date/time received:				
Management company									
CATHEDRAL SQUARE									
I wish to apply for housing at (Property name) Location									
Please check the size of the apartment you are interested \Box Efficiency \Box 1-bedroom \Box 2-bedroom		-bedroo	om		4-bedroom				

FAMILY COMPOSITION

Complete the following information for each person who will live in your apartment. Attach a separate sheet of paper if needed.

**The information regarding race, ethnicity, and sex designation solicited on this application is requested in order to assure the Federal Government, acting through the Rural Housing Service and U.S. Department of Housing and Urban Development, that the federal laws prohibiting discrimination against tenant applications on the basis of race, color, national origin, religion, sex, gender identity, sexual orientation, familial status, age, disability, marital status, receipt of public assistance, or because a person is a victim of abuse, sexual assault, or stalking are complied with.

You are not required to furnish this information but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note the race, ethnicity, and sex of individual applicants based on visual observation or surname.

	Head of Household	Person 2	Person 3	Person 4
First name				
Middle initial				
Last name				
Relationship				
Social Security				
number				
Place of birth				
(city, state)				
Birthdate				
(mm/dd/yyyy)				
Will live in unit	\square Y \square N	\square Y \square N	\square Y \square N	□ Y □ N
Full Time				
Will live in unit	\square Y \square N	\square Y \square N	\square Y \square N	□ Y □ N
Part Time				
Marital Status				
	☐ Single	☐ Single	☐ Single	☐ Single
	☐ Married	☐ Married	☐ Married	☐ Married
	☐ Divorced	☐ Divorced	Divorced	Divorced
	☐ Legally separated	☐ Legally separated	☐ Legally separated	☐ Legally separated
	☐ Estranged	☐ Estranged	☐ Estranged	☐ Estranged
Sex				
	☐ Male	☐ Male	☐ Male	☐ Male
	☐ Female	☐ Female	☐ Female	☐ Female
	☐ Other/Intersex	☐ Other/Intersex	☐ Other/Intersex	☐ Other/Intersex
Ethnicity				
	☐ Hispanic or Latino	☐ Hispanic or Latino	☐ Hispanic or Latino	☐ Hispanic or Latino
	☐ NOT Hispanic or	☐ NOT Hispanic or	☐ NOT Hispanic or	☐ NOT Hispanic or
	Latino	Latino	Latino	Latino
Race (mark one or	, , , , , , , , , , , , , , , , , , ,			
	☐ American Indian/	☐ American Indian/	☐ American Indian/	☐ American Indian/
	Alaska native	Alaska native	Alaska native	Alaska native
	☐ Asian	☐ Asian☐ Black or African-	☐ Asian☐ Black or African-	☐ Asian☐ Black or African-
	☐ Black or African- American	American	American	American
	☐ Native Hawaiian	□ Native Hawaiian	□ Native Hawaiian	☐ Native Hawaiian
	or Other Pacific	or Other Pacific	or Other Pacific	or Other Pacific
	Islander	Islander	Islander	Islander
	☐ White	☐ White	☐ White	☐ White
	☐ Other Race	☐ Other Race	☐ Other Race	☐ Other Race

Do you have primary custody of all children listed in the Family Composition Section?					Yes		No
Do you expect any additions to the household in the next 12 months?					Yes		No
Are there any absent household members not listed in the Family Composition section?					Yes		No
If "Yes", please explain							
Do you live with others? If "Yes", please explain				Yes		No	
What is your current address?	Please list curren	t mailing ado	dress	, if differe	nt		
How long have you lived at this ad Years	How many bedi	rooms in yo	ur p	resent ho	me?		
Home phone number		Cell phone number					
Other phone number		Email address					
Do you own your home? ☐ Yes ☐ No	If "Yes", marke \$	t value	Outstanding mortgage balance \$			ice	
Do you rent? ☐ Yes ☐ No	If "Yes", Landlor	d's name	Landlord's _l	phor	ne number	•	
Landlord's address							
PREVIOUS HOUSING							
Fill out this information for all pl current housing. Attach a separe	•	•	five (5) yed	ars,	not inclu	ding	your
Dates From (mm/yy): To (i	To (mm/yy):						
Landlord name	Rental		address				
Landlord address							
Landlord phone number		Landlord email address					

Dates From (mm/yy):	To (mm/yy):		
Landlord name		Rental property address	
Landlord address			
Landlord phone number		Landlord email address	
Dates From (mm/yy):	To (mm/yy):		
Landlord name		Rental property address	
Landlord address			
Landlord phone number		Landlord email address	
Do you currently live in a sub income information each year		apartment? For example, do you ne	ed to provide
Please list all states in which yo	u have previously lived.		
INCOME			
_		on who will live in your apartment om. Attach a separate sheet of p	
Employment income			□ N/A
Applicant Name	Employer address, p	hone, email	Gross weekly salary \$
Applicant Name	Employer address, p	hone, email	Gross weekly salary \$

Applicant Name	Employer address, phone, email	Gross weekly salary \$
Applicant Name	Employer address, phone, email	Gross weekly salary \$
Do you anticipate any changes	to your income during the next 12 months? Yes	□ No
Other income		□ N/A

Child support, pension/annuity, Social Security, public assistance, unemployment, other periodic payments, unearned income, etc. If you receive Social Security, please attach a copy of your award letter with your application. Enter all other sources of income including current gross Social Security monthly amount. If self-employed, provide prior year's taxes with W-2's, 1099's etc. and current financial statement. Attach a separate sheet of paper, if needed.

Applicant name	Income type	Source address, phone, email	Gross monthly amount \$
Applicant name	Income type	Source address, phone, email	Gross monthly amount \$
Applicant name	Income type	Source address, phone, email	Gross monthly amount \$

Assets						
Bank accounts and other	cash acco	unts				□ N/A
Please list all accounts held by ed	ach person w	ho will live in	you	r apartment	. Atta	ch a separate sheet
of paper, if needed.						
Bank/institution	Type of acc	ount	Int	Interest rate %		ent balance
Bank/institution	Type of acc	ount	Inte	erest rate %	Curre	ent balance
Bank/institution	Type of acc	ount	Inte	erest rate %	Curre	ent balance
Peer-to-peer account, eWallet, Direct Express Debit Card and other accounts such as Venmo, Paypal and Bitcoin, etc.		Type of acco	unt		Curre \$	ent balance
Cash on hand	ash on hand				Curre \$	ent balance
IRA/Keogh/annuity/pens	sion/stock	S				□ N/A
Name of account	# of shares	Share Price Cash value \$			Quarterly dividend \$	
Name of account	# of shares	Share Price Cash value \$			Quarterly dividend \$	
Name of account	# of shares	Share Price Cash value \$			Quarterly dividend \$	
Bonds/insurance policies						□ N/A
Туре	Date of purchase		Current value/cash value \$			
Туре	Date of purc	chase Current valu \$		ue/cas	h value	
Other assets						
Do you own real estate (other thain)?	ou currently liv	ve .	☐ Yes		□ No	
If "Yes", where is it located (address, city, state)				Market val \$	ue	

Mortgage holder and add	ress		Mortgage balance		
			\$		
Is this an income-producir	ng property?		☐ Yes	□ No	
	n any other assets not alrea t include motor vehicles used	•	☐ Yes	□ No	
If "Yes", please describe			Market value		
			\$		
	of the household disposed		☐ Yes	□ No	
	given away any cash, prope	=			
assets for less than they a	re worth in the past two (2) years?			
If "Yes", please describe					
Cash value		Amount recei	wod	Date disposed of	
\$		\$	veu	Date disposed of	
-	the household receive reg	ular gifts or	□ Yes	□ No	
	rson or organization? Gifts				
	n, non-cash items, bills paid	l on your			
behalf, or items paid on yo	our behalf.				
If "Yes", please describe					
	,	i		,	
Cash value		Received fron	n	Frequency	
\$					
MONTHLY EXPEN	ISES				
Child care				□ N/A	
For care than enables you	ı to work or attend schoo	ol, complete fo	or children 12a	nd younger	
Name of provider Address of provider Phone nu			Email of provider		
		provider			
Assessment as a manufactural of the second o			or month unacc	istod	
Amount per month assiste \$	<u> </u>	\$	er month unass	isieu	
Medical expenses					
Complete if head of household, co-head or spouse is elderly or disabled					
•	ehold, co-head or spouse	is elderly or a	lisabled		

Medical premiums	\$				
Hospitals/other health care facilities	\$				
Prescription/non-prescription medicine	\$				
Dental	\$				
Other	\$				
Auxiliary apparatus or attendant care	\$				
List names of providers and contact information:					
•					
CENIED AT INICODALATION					
GENERAL INFORMATION					
Are you or any member of your family in need of	f an accessib	le apartment	☐ Yes	ТП	No
and/or if handicapped/disabled, requesting a rea		•			110
enable you to live in this unit?					
If "Yes", list accommodations needed:					
Will you or any member of your household require a live-in attendant?					No
Do you have a disability that results in a disability-related need for a Yes				No	
reasonable accommodation for an assistance animal?					
Are you requesting an adjustment to income? (This adjustment is available in				No	
federally-subsidized rental housing to households in which either the head or co-head					
is (1) age 62 or older, or (2) under age 62 and disabled)					
If offered an apartment and Laccont, this apartment will serve as my sole.			□ Voc	+	No
If offered an apartment and I accept, this apartment will serve as my sole residence				INO	
Are you displaced due to:					
Natural disaster					No
Other governmental action			+	No	
Other governmental action				No	
Domestic violence Yes				No	
Are you currently homeless?				No	
, ,		(Please complete	Appendix 1)		
Are you at risk of homelessness?				No	
(Please complete Appendix 2)					

Are all members of the household citizens of the United States or non-citizens with eligible immigration status?		Yes	No
Is your household comprised entirely of full-time students?		Yes	No
If "Yes," check all that apply:			
All household members are fulltime students, and such students are married an tax return	d file	a joint	Yes
The household consists of single parents and their children, and such parents an are not dependents of another individual	d chi	ldren	Yes
At least one member of the household receives assistance under Title IV of the S Security Act (i.e. TANF assistance)	Social		Yes
At least one member of the household is enrolled in and a job training program assistance under the Job Training Partnership Act or similar federal, state, or loc		_	Yes
Full-time student formerly in foster care			Yes
Have you or any member of your household been a full-time student in the past year?		Yes	No
Does the Head of household plan to enroll as a full-time student in the upcoming year?		Yes	No
If "Yes", please list all schools attended:			
Do you currently have a Section 8 Housing Choice Voucher (HCV)?		Yes	No
If "Yes," which public housing authority or authorities?			
If "No," are you on the waiting list for a Section 8 HCV?		Yes	No
Have you ever lived in subsidized rental housing?		Yes	No
If "Yes," specify the agency and the years in which you lived there:			
Is anyone in your household subject to a lifetime registration requirement under a state sex offender registration program? If "Yes," please explain:		Yes	No
Have you or any member of the household ever committed fraud in a		Yes	No
federally-assisted housing program or have been requested to repay money for knowingly misrepresenting information for such a housing program?			
is a meaning program:			
If "Yes," please explain and give the state and date:			

Has anyone in your household ever been charged with or convicted of a crime?			Yes		No
If "Yes," please explain and give the state and date:					
Has anyone in your household ever been charged with or convicte manufacture or distribution of a controlled substance?	ed of illegal		Yes		No
If "Yes," please explain and give the state and date:					
Is anyone in your household currently engaging in the illegal use controlled substance?	of a		Yes		No
If "Yes," please explain and give the state and date:					
Do you have any pets? Some properties do not allow pets ☐ Yes ☐ No	Туре			Numbe	r
All properties have a smoking policy. Would you like a copy of the the property for which you are applying?	policy for		Yes		No
Why do you want to move to this property?					

EMERGENCY

Please provide the name of any family or friends you would like involved in this application process. Please also list any family or friends we may contact if we are unable to reach you.

Name	Address (Street, city/town, state)
Phone number	Relationship
Email address	
Name	Address (Street, city/town, state)
Phone number	Relationship
Email address	
Name	Address (Street, city/town, state)
Phone number	Relationship
Email address	

Please provide three (3) character references who you have known for at least one (1) year (not related to the applicant(s))

Name	Phone number
Name	Phone number
Name	Phone number

PLEASE READ THE FOLLOWING STATEMENT CAREFULLY BEFORE SIGNING THIS APPLICATION:

I/we certify that the information given on household composition, income, net family assets, allowances and deductions, as well as all other information provided is accurate and complete to the best of my/our knowledge and belief. I/we understand that false statements or information are punishable by federal law with fines up to \$10,000 or imprisonment for up to 5 years. I/we understand that false statements or information are grounds for termination of housing assistance, termination of tenancy and/or retroactive rent increases.

My/Our signature(s) below constitute(s) my/our consent to have the MANAGEMENT COMPANY conduct a background check, including verification of the information contained herein. I/we hereby expressly consent to the release of information by prior landlords, employers, credit bureaus/references, criminal information centers, Vermont Adult Abuse Registry, and/or the Vermont Child Protection Registry, and other individuals or entities with information relevant to the information provided herein to representatives of the MANAGEMENT COMPANY processing this application and performing the background check as defined in the Fair Credit Reporting Act, 15 U.S.C. Section 1681a(d). I also consent to release wage matching data to RHS and the MANAGEMENT COMPANY.

I/We understand that this application in no way ensures occupancy and that my/our application can be rejected based on, but not limited to, poor credit, landlord references, police records indicating unacceptable criminal behavior, and/or poor personal interview.

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful false statements or misrepresentation of any material fact involving the use of or obtaining federal funds.

"I have read and understand this statement."

Signature – Head of household	Date
Signature – Other adult household member	Date
Signature – Other adult household member	Date
Signature – Other adult household member	Date

ALL APPLICANTS MUST BE INCOME ELIGIBLE AND MEET ALL ADMISSIONS CRITERIA FOR THEIR PROSPECTIVE APARTMENT

APPENDIX 1

If you indicated "yes" that you are currently homeless on Page 7 of the Common Rental Application for Housing in Vermont, check one box to describe your household:

ELESS	Category 1	Literally Homeless	 (1) Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: Has a primary nighttime residence that is a public or private place not meant for humanhabitation; Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution
NING HOME	Category 2	Imminent Risk of Homelessness	(2) Individual or family who will imminently lose their primary nighttime residence, provided that: (i) Residence will be lost within 14 days of the date of application for homeless assistance; (ii) No subsequent residence has been identified; and (iii) The individual or family lacks the resources or support networks needed to obtain other permanenthousing
CRITERIA FOR DEFINING HOMELESS	Category 3	Homeless under other Federal statutes	 (3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who: (i) Are defined as homeless under the other listed federal statutes; (ii) Have not had a lease, ownership interest in permanent housing during the 60 days prior to the homeless assistance application; (iii) Have experienced persistent instability as measured by two moves or more during the preceding 60 days; and (iv) Can be expected to continue in such status for an extended period of time due to special needs or barriers
	Category 4	Fleeing/ Attempting to Flee DV	(4) Any individual or family who: (i) Is fleeing, or is attempting to flee, domestic violence; (ii) Has no other residence; and (iii) Lacks the resources or support networks to obtain other permanent housing

APPENDIX 2

If you answered "yes" that you are at risk of homelessness on Page 7 of the Common Rental Application for Housing in Vermont, please confirm that your household falls into one of the three categories below:

 \square Yes, my household falls into one of these categories.

			An individual or forsity when
			An individual or family who:
			(i)Has an annual income below <u>30%</u> of median family income for the area; <u>AND</u>
			(ii) Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the "homeless" definition; AND
			(iii) Meets one of the following conditions:
	Category 1 Individuals and Families		(A) Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; OR
			(B)Is living in the home of another because of economic hardship; OR
FOR DEFINING HOMELESSNESS			(C) Has been notified that their right to occupytheir current housing or living situation will be terminated within 21 days after the date of application for assistance; OR
			(D) Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals; OR
			(E) Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room; OR
Ž			(F) Is exiting a publicly funded institution or system of care; OR
\ DEFIN		(G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved Con Plan	
0-			
_	Category 2	Unaccompanied Children and Youth	A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute
CRITERIA	Category 3	Families with Children and Youth	An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her.